

Harris Review Panel Meeting 21

11:00 – 15:00, 12 March 2015

7.09B, 7th Floor, 102 Petty France, London, SW1H 9AJ

Present: Lord Toby Harris (TH), Stephen Cragg (SC), Philip Leach (PL), Meng Aw Yong (MAY), Matilda MacAttram (MM), Deborah Coles (DC), Deborah Browne (DB), Robyn Malan de Merindol (RM)

Joined by telephone: Dinesh Maganty (DM), Richard Shepherd (RS),

Apologies: Graham Towl (GT),

Item 1: Minutes of previous meeting

1. The minutes were agreed as a true record.

Item 2: Action Log

2. Progress on actions covered: Action 97 for TH to visit a Secure Children's home will not go ahead due to time constraints.

Item 3: Final Report – update on structure and flow

3. TH told the panel that the narrative thread may lead to a rearrangement of the document. The panel considered the flow of the report and discussed key areas:

- The purpose of prison
- Leadership
- 'Ownership' of the prisoner
- YA particularities
- Risk of over medicalising
- Regime

(Secretary's note MM left the meeting 11:45)

Item 5: Use of individual cases in the Report (Items taken out of order)

4. *[Paragraph redacted as relates to privileged and confidential advice provided to the Panel]*

Action 141: *[Action redacted as relates to privileged and confidential advice to be provided to the Panel].*

Item 4: Final Report – use of references

5. The panel agreed that footnotes are to be used and the Harvard referencing style. A consistent approach will be used for 'Told' = told the panel and 'Said' = in the public domain.

(Secretary's note MM re-joined the meeting at 13:30.)

Item 6: Final Report – style guides

6. Recommendations should be couched in terms of 'must' and 'should', 'needs to' will be avoided. The language to refer to the young person who has died was agreed as 'young person' or 'young people', there should be no reference to 'inmate' in the original writing in the report.

7. All proposed appendices were agreed. Methodology to be shortened and some detail to be included in appendix instead.

8. The details of the Chair and Panel Members will feature at the beginning of the report.

Action 142: Panel to check biographies on IAP website are up to date.

9. Recommendations were reviewed and some amendments made and will be further revisited.

10. The panel agreed that they would like to use a piece of offender art on the cover of the Report, a decision on this will be revisited when there is a larger sample to review.