

**Harris Review Meeting 13**  
**14:00 – 16:30, 11 December 2014,**  
**8.29A, 102 Petty France**

**Present:**

Lord Toby Harris (TH), Meng Aw Yong (MAY), Dinesh Maganty (DM), Matilda MacAttram (MM), Richard Shepherd (RS), Stephen Cragg (SC), Deborah Browne (DB), Robyn Malan de Merindol (RM), Graham Mackenzie (GM)

**For Item 4:** Sharron Hiles

**Apologies:**

Graham Towl (GT), Deborah Coles (DC), Philip Leach (PL)

**Item 1: Minutes of previous meeting 4 December 2014**

1. The minutes were cleared as a true record.

**Item 2: Action Log**

2. Secretariat confirmed that the actions were progressing, with a number ready to close.

**Item 3: Observations from morning roundtable meetings**

3. TH reported on the YA Characteristics Roundtable meeting, stating that it was a helpful and insightful meeting.

**Action 97: TH to consider visiting a Secure Children's Home.**

**Action 98: Secretariat to follow up with Teresa Clarke (NOMS' Care Leaver's Champion) following her meeting about local authority care leavers' responsibilities.**

4. DM reported that the Liaison and Diversion meeting had been a very good session.

**Item 4: Update on Legal Advice provided**

5. *[Paragraph redacted as relates to privileged and confidential advice provided to the Panel].*

6. *[Paragraph redacted as relates to privileged and confidential advice provided to the Panel].*

7. *[Paragraph redacted as relates to privileged and confidential advice provided to the Panel].*

**Action 99:** *[Action redacted as relates to privileged and confidential advice to be provided to the Panel].*

**Action 100:** *[Action redacted as relates to privileged and confidential advice to be provided to the Panel].*

8. *[Paragraph redacted as relates to privileged and confidential advice provided to the Panel].*

*(Secretary's note MM joined the meeting.)*

### **Item 5: Consideration of NOMS submission and response to official questions**

9. CBP and JR told the meeting that the submission was not yet been cleared within NOMS and so they were not able to provide it for the meeting. They apologised and said that they hoped that it would be cleared and available to the Review by 19 December.

### **Item 6: Young Adult Engagement**

10. TH said that he was concerned that some Independent Monitoring Boards had not co-operated with the request from Review to circulate and return the questionnaires that were sent to five establishments. This was against the request of John Thornhill, President of the National Council for Independent Monitoring Boards who was keen to support the Review.

11. As well as the hard copy responses received from three institutions, messages have also been left on the Prison Radio Freephone number and these will be forwarded to the Review.

12. The information received, both in written and oral formats, will be collated for discussion by the panel. The Secretariat will consider whether the extent and complexity of the responses warrant more detailed analysis, and if so, what resources are available to facilitate this.

13. It was agreed that it might be appropriate for the panel to consider each response and a transcript of the phone messages, and to agree on an appropriate summary, including pertinent quotes, of the engagement.

14. The summary of direct young adult engagement also includes the session with young adults from User Voice.

**Action 101: Panel to provide secretariat with any additional quotes or remembered points from their meeting with User Voice.**

**Item 7: Summary of 'holiday reading' and next steps**

**Action 102: Secretariat to send out the next set of Out of Committee papers to the panel, with an updated list and the dates when papers have been sent.**

**Action 103: Secretariat to send out the remaining submissions to the panel.**

**Action 104: Panel to make a note of all the points that they consider to be significant so that these can be drawn into evidence for the report.**

**Action 105: Secretariat arrange agenda time for the Clinical Reviews report with DM.**

**AOB**

15. All panel members are welcome to attend the Liaison and Diversion meeting on Friday 19 December 10:30 – 12:30.